

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE
COMMON LIAISON COMMITTEE
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND ON
WEDNESDAY 27TH NOVEMBER 2019 AT 3.00PM**

PRESENT: Cllr C. Mumford, Cllr P. Varker, Cllr J. Anderson and Cllr D. Anderson

Also present: Miss J. Smith – Deputy Clerk
Mrs A. Wakenell – Community Warden

CL/023/19 - APOLOGIES FOR ABSENCE

Isobel Donovan.

CL/024/19 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations of interest were received.

CL/025/19 – PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD OF NOT EXCEEDING TEN MINUTES

No members of public were present.

CL/026/19 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 4TH SEPTEMBER 2019

The minutes of the committee meeting held on the 4th September 2019 were **CONFIRMED** and are to be signed at the next available meeting.

CL/027/19 – TO NOTE THE CLERKS REPORT FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA

Members discussed the bank erosion and the community warden confirmed that the one quote received so far is very expensive. Members agreed to investigate other options.

The Community Warden confirmed that she is still awaiting a response to the application made to the Highways Panel for permission to install a bollard on the path at the Link Road end of the open space.

CL/028/19 - TO RECEIVE AN UPDATE FROM THE COMMUNITY WARDEN FOLLOWING A VISIT TO THE LAKE BY CEFAS

Members noted the letter from CEFAS and the Community Warden confirmed that she is awaiting an exact date of when the confirmed designation order will cease. It was noted that the lake will always have the presence of the virus and further infection can occur at any time.

CL/029/19 - TO NOTE THE PROPOSED BUDGET FOR THE MANAGEMENT OF CANVEY LAKE

Members noted the proposed budget of £91,430 for Canvey Lake which consists of staff administration, general maintenance, lake enhancements, grass cutting and litter maintenance and the management of the play area.

CL/030/19 - TO NOTE THE ANNUAL ROSPA REPORT FOR THE PLAY AREA

Members noted the report and the Deputy Clerk confirmed that any defects found will be rectified.

CL/031/19 - TO NOTE THE ANNUAL TREE AUDIT REPORT AND RECOMMENDATIONS

Members noted the report and recommendations made. The Deputy Clerk confirmed that the recommendations will be actioned.

CL/032/19 - TO CONSIDER THE REPLACEMENT OF THE VANDALISED PICNIC BENCH BY THE PLAY AREA

Members noted the report detailing the extensive damage caused to the picnic bench in September 2019 and **RESOLVED** to obtain costs for the like for like replacement of the picnic bench. Cllr J. Anderson confirmed that the Canvey Big Local will provide match funding for the replacement bench.

CL/033/19 - TO NOTE THE HEALTH & SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED

Members noted the health & safety report detailing incidents and actions completed.

The meeting closed at 4.04pm.

CHAIRMAN

4th March 2020